

EXECUTIVE TERMS OF OFFICE

Portfolio – Economy and Regeneration

GENERAL

The Executive Portfolio holder is responsible for all matters relating to the Council's affairs in respect of Economy and Regeneration.

As such, the Executive Portfolio holder is responsible for:

1. Liaising with other members of the Executive, particularly where matters within the portfolio affect other aspects of Council business or the Borough generally.
2. Providing the Executive's lead in the development and implementation of key policy within the remit of the portfolio.
3. Agreeing, in conjunction with the relevant Corporate Director or Director, Directorate Plans for the services within the remit of the Portfolio holder;
4. Participating as necessary in the work of the Overview and Scrutiny Committees and promoting the value of Scrutiny within their service area.
5. Ensuring that spending is in line with the approved budget for the Services within the portfolio.
6. Representing and acting as an ambassador for the Council.
7. Promoting a neighbourhood and area focus across the Council and the Borough
8. Representing the Council's views on matters of corporate or strategic policy and any other matters which are within the Portfolio holder's terms of office.
9. Working with other Members of the Executive on matters, as directed by the Leader.
10. Ensuring effective partnership working in respect of matters within these terms of office.
11. Overseeing the timely progress of reviews or inspections with the remit of the Portfolio holder.
12. Exercising a monitoring role regarding performance and budgets and ensuring progress toward meeting the Executive's key objectives in these areas.
13. Ensuring appropriate consultation with partners and the community on matters within the portfolio.

Areas of Responsibility relating to Economy and Regeneration

To have overall responsibility for:

- Property acquisition and development
- Resource procurement
- Strategic asset management
- Planning policy and strategic and / or sub-regional planning
- Land use and development in the Borough
- Sustainable Development
- Building Control
- Planning Enforcement
- Economic growth, development and regeneration
- Town centres
- Parking services
- Property disposal
- Community Buildings
- Architectural services
- Corporate Landlord
- The Investment Strategy
- Joint ventures that support regeneration and development
- Procurement (STAR)
- Social Value
- Strategic Housing
- Skills, Adult Education and Lifelong Learning

Key Roles and Responsibilities of the Economy and Regeneration Portfolio

In accordance with section 15(4) of the local Government Act 2000, but subject to legislation, the Scheme of Delegation to officers and other provisions set out in Part 3 of the Council's Constitution, the Executive Member for Economy and Regeneration is responsible for all matters within their Areas of Responsibility as set out above, to the extent that they comprise Executive functions, including in particular:-

1. The strategic management of the Council's property assets including:
 - The acquisition, management and development of land and property acquired for the general purposes of the Council until required for the specific functions of another service or until disposal of the land or property
 - The acquisition, management and development of land and property for the purposes of economic development, regeneration or in accordance with the Council's Investment Strategy

- The control and management or disposal of land and property surplus to service requirements by receiving (if necessary) a transfer or an appropriation of such land or property
 - The management and control of the municipal estates, the municipal buildings forming the Waterside Centre, Sale and buildings used as offices by the Council
2. The furtherance of trade, commerce and general industrial and physical development within the Borough, including assisting with the relocation and development of industry, commerce and business, the making of grants in respect of business security, environmental improvement, commercial improvement and related matters.
 3. To promote economic growth within the Borough through effective working with Greater Manchester Combined Authority, GMCA and other partners and agencies.
 4. Development of economic strategies and land use strategies and development plans.
 5. The initiation, development and monitoring of industrial and commercial development projects and the encouragement of development of land in furtherance of the Council's policies and objectives.
 6. Supporting and promoting economic strategies and initiatives to tackle worklessness and skills
 7. Identification of and support for employment initiatives
 8. Encouragement and support for Adult Education and Lifelong Learning provision across Trafford and of initiatives to support accessibility of and engagement in Adult Education and Lifelong Learning.
 9. Obtaining external funding through e.g. GMCA funding streams including regional, national, European and lottery funding.
 10. Monitoring regeneration programme performance.
 11. Liaison with the Chair of the Planning and Development Management Committee on the relationship between strategic planning issues and emerging policies and development management.
 12. The development and management of the town centres.
 13. Planning Enforcement.
 14. The encouragement and support of community economic development initiatives.
 15. The management of the Council's market functions.

16. The repair and maintenance of buildings in accordance with the Council's Corporate Landlord approach.
17. Oversight of the Council's procurement activity and management of the Council's shared procurement vehicle (STAR).

To submit to the Executive:

Recommendations in respect of key decisions concerning matters covered by these terms of reference unless otherwise authorised by the Leader of the Council.